

Minutes of a Board Meeting of the
LUNENBURG COUNTY MULTI-PURPOSE CENTRE CORPORATION (LCMPCC)
Remote Meeting – Via TEAMS
Thursday, September 17, 2020 at 6:00 p.m.

Attendance: Municipality of the District of Lunenburg
Mayor Carolyn Bolivar-Getson
Councillor Michael Ernst, Vice Chair
Councillor Errol Knickle
Tom MacEwan, CAO
Sandra Challis, Administration Assistant

Town of Bridgewater
Mayor David Mitchell
Deputy Mayor Andrew Tanner, Chair
Councillor Bill McInnis
Tammy Crowder, CAO (left meeting at 6:15 p.m.)

LCLC
Kent Walsh, General Manager

1. CALL TO ORDER

Deputy Mayor Tanner called the meeting to order at 6:00 p.m.

2. INFORMATION SHARING (Questions by Board Members & attending Members of Public)

No members of the Public were present.

3. APPROVAL OF AGENDA

Mr. Walsh requested additions to the public agenda, Lumber Jacks Update and Live Barn and also a Potential Litigation item to the In Camera agenda, under Section 22(2)(f) of the MGA.

2020-55 Moved by Mayor Mitchell, seconded by Mayor Bolivar-Getson that the agenda be approved with the following additional items to the public agenda - Lumberjacks Update and Live Barn and the addition of Potential Litigation to the In Camera agenda under Section 22(2)(f) of the MGA.

Carried Unanimously.

4. APPROVAL OF MINUTES

- 2020-56** Moved by Mayor Mitchell, seconded by Councillor McInnis that the Minutes of August 20th, 2020 be approved for the following meetings, as circulated.
Carried Unanimously.

10. IN CAMERA

- 2020-57** At 6:06 p.m. it was moved by Mayor Bolivar Getson, seconded by Councillor McInnis, that the Board go In Camera to discuss the following items:

- 10.1** Personnel Matter under Section (22)(2)(c) – Performance review of Nustadia
10.2 Sale of Municipal Property under Section 22(2)(a) – Request from Nova Scotia Transportation & Infrastructure Renewal to Purchase Lands for North Park Street Intersection Upgrades.
10.3 Potential Litigation under Section (22)(2)(f) Carried.

- 2020-58** At 6:24 p.m. it was moved by Councillor McInnis, seconded by Mayor Bolivar-Getson that the Board come out of In Camera and return to open session.
Carried.

LCMPCC Board in Session.

- 2020-59** Moved by Councillor Ernst, seconded by Mayor Mitchell that the LCMPCC Board agree to the sale of land for the price proposed, as discussed In Camera, authorize the execution of the agreement and that funds received be placed in a Capital Reserve Fund.
Carried.

5. PRESENTATIONS

None

6. BUSINESS ARISING FROM MINUTES & UNFINISHED BUSINESS

6.1 Energy Project – Update

Mr. Walsh advised that the RFP has been released, and a group has been set up to review the submissions on the 29th of September. This group will provide a recommendation to the Board at the October meeting. He also advised that an application had been made for a Greenhouse Mitigation Grant which could realise 73% of the cost of the dehumidification and solar projects. A scope of work has been created for these projects and will be released if the grant is approved.

6.2 WiFi Upgrades – Update

MJSB has placed the order for the hardware required for the project. It is hoped that the upgrade could be coordinated with the lighting upgrade as similar conduit work is required and coordination would mitigate necessary interruptions. Mr. MacEwan would check-in with MJSB in two weeks for a timeline update.

6.3 LCMPCC Board Governance Manual Review

Councillor Ernst presented his executive summary of changes to the LCMPCC Board Governance Manual (circulated with the agenda). He highlighted some of the following changes that should be made:

- Board composition was changed in 2018, references to Members-at-Large should be removed.
- Tasks of the Board should be reviewed, as those stated are reflective of a much larger board.
- His/Her references should be replaced.
- A realistic annual calendar should be added, including dates for items such as Capital Budget and Operating Budget presentation for example.
- Certain items could be changed to directly relate to Council i.e. Code of Conduct, In Camera, Conflict of Interest, Recording of Votes, etc.

Councillor Ernst explained that the Board can appoint people for special tasks and suggested that an auditor of Leisure Facilities be engaged as it would be in the best interests for the LCLC to be evaluated by someone outside the organization.

Following discussion, it was agreed that Councillor Ernst would edit the document with the simpler changes and a workshop would be held to discuss the broader changes once the new Board is appointed following the upcoming election.

Mr. MacEwan was requested to ask MJSB at the next meeting, to encompass the L.C.L.C. in their provision of H.R. services to the Municipalities.

7. CORRESPONDENCE

None

8. NEW BUSINESS

None

9. INFORMATION / UPDATES

9.1 General Manager's Monthly Report

9.1.1 Lumberjacks Update (added item)

Mr. Walsh reported that a group had come together to purchase the Lumberjacks team. In his discussions, it was believed that the contract between the team and the LCLC would still be valid, but this was to be confirmed. The MHL had submitted a back-to-play plan to the NS Government and it was hoped that following approval, the season will start at the end of October 2020.

9.1.2 LIVE Barn (added item)

Mr. Walsh informed the Board of his interest in pursuing the installation of Live Barn – artificial intelligence, following action on the ice and then offering a streaming service through subscription. No venue in Nova Scotia currently offers this service. Clarification is needed on installation costs and the facility would receive 10% of the subscription referrals. The equipment is fully automated, no operator is required and the facility controls when it is off and on. There is no obligation to produce a certain amount of content.

It was agreed that this could be a great service to offer, filling the void for parents unable to attend sessions. It would not be possible to stream Lumberjack's games, but perhaps Mustang's games could use the service. It was asked if it were possible to delay releasing the stream, so that it would not detract for ticket sales. It was also noted that permission would be required from each participant that they agreed to being filmed and streamed. Mr. Walsh would follow up with the organization for more information.

9.1.3 Monthly Report

Mr. Walsh reviewed his monthly report, circulated with agenda. He added the following:

- The facility is trying to be creative to be able to offer recreational swimming, considering creating a Swim Club, a Parents & Tots Club and a Homeschoolers Club.
- Due to operator shortage, ice rentals begin at 3:00 p.m. The facility is still offering a special rate for un-booked ice during operating time.
- The Olympia broke down last week, an electrical board needs replacing. The facility is currently borrowing Chester's in the short term.

9.2 Aged Receivables

The aged receivables report, circulated with the agenda, was discussed.

9.3 Financial Statements

The Financial Statements, circulated prior to the meeting, were discussed. Mr. Walsh highlighted that the July statement reflected a credit of \$45,000 from Nova Scotia Power

because of the Covid-19 shutdown, and also reflected an adjustment for annual prepaid memberships where free months will be added at the end of the membership to allow for the Covid-19 shutdown.

2020-60 Moved by Mayor Mitchell, seconded by Mayor Bolivar-Getson that the financial statements for period ending May 31, 2020, June 30, 2020 and July 31, 2020 be received and approved as presented. Carried.

11. NEXT MEETING – Thursday October 15th, 2020 at 6:00 p.m.

12. ADJOURNMENT

2020-61 There being no further business at 7:26 p.m., it was moved by Mayor Bolivar Getson, seconded by Mayor Mitchell that the meeting adjourn. Carried.