

**Lunenburg County Multi-Purpose Centre Corporation
Meeting Minutes**

Thursday, July 21, 2022 | 6pm
Multi-Purpose Room | LCLC

Present	<p><i>Municipality of the District of Lunenburg</i> Councillor Pam Hubley (chair) Councillor Reid Whynot Councillor Chasidy Veinotte (alternate) Mayor Carolyn Bolivar-Getson – <i>via Teams</i></p> <p><i>Town of Bridgewater</i> Deputy Mayor Andrew Tanner Councillor Jennifer McDonald (vice-chair) Councillor Stacey Colwell Jessica McDonald, Director of Community Development Kayla Byrne – recorder</p> <p><i>LCLC</i> Kent Walsh, General Manager Leah Visser, Events and Marketing Coordinator</p>
Regrets	<p>Mayor David Mitchell – TOB CAO Tammy Crowder – TOB CAO Tom MacEwan – MODL</p>
Call to order	<p>The July 21, 2022 meeting was called to order at 5:59pm.</p>
Amendments to the agenda	<p>The Board requested that agenda item 7.2 Performance Sponsorship Group Naming Rights Presentation be changed to an in-camera item.</p>
Approval of agenda	<p>Moved by Deputy Mayor Tanner, seconded by Councillor Whynot that the agenda for the July 21, 2022 LCMPPCC Board meeting be approved as amended. ALL IN FAVOUR - CARRIED</p>
Approval of minutes	<p>Moved by Councillor Whynot, seconded by Councillor McDonald that the minutes from the June 15, 2022 LCMPPCC Board meeting be approved as presented. ALL IN FAVOUR - CARRIED</p>
Business arising	<p>None.</p>
Correspondence	<p>None.</p>
Audited year end financials	<p>Victoria Wells from Grant Thornton summarized the LCMPPCC’s audited year-end financial statements. The presentation highlighted statements of operations, accumulated surplus, and cash flows.</p>

It was noted the Corporation closed the fiscal year with an accumulated surplus of \$28,219,043 — an increase from the last fiscal year. Ms. Wells attributed the increase in surplus to an increase in government grants (\$1,187,648 for this past fiscal year) and the loosening of pandemic restrictions.

The audit identified the following reportable observations:

Segregation of duties: The finance manager has access rights to record journal entries without independent review or approval, which, as noted in the audit report, introduces the opportunity for errors or misstatements.

Support for entries: It was noted during the audit that one of the supporting receipts for a credit card statement was not available. It was recommended that all supporting receipts are filed and maintained.

In the auditor's opinion, the Corporation's consolidated financial statements for the fiscal year ending on March 31, 2022 present fairly.

Ms. Wells highlighted a new public sector accounting standard — asset retirement obligations, which establishes standards on how to account for and report a liability for asset retirement obligations. This will be in place for next year's audit.

Moved by Councillor McDonald, seconded by Councillor Colwell to approve the consolidated financial statements for the fiscal year ended March 31, 2022.

The LCLC's General Manager and Financial Manager will sign and finalize the audited statements.

Performance Sponsorship Group Naming Rights Presentation	Moved by Councillor Whynot, seconded by Councillor Colwell to move in camera at 6:38pm to discuss Performance Sponsorship Group Naming Rights Presentation, as per the MGA, S.22(2)(e). ALL IN FAVOUR - CARRIED
Revert to open meeting	Moved by Councillor Whynot, seconded by Councillor McDonald to revert to open meeting at 7:20pm. ALL IN FAVOUR - CARRIED
MOU Autism NS	To formalize a partnership between the LCLC and the Autism Nova Scotia Society – South Shore Chapter (ANS) for the Autism Summer Inclusion Support pilot program, the two parties will sign a Memorandum of Understanding (MOU).
General Manager Q&A	None.
General Manager's monthly report	The Board reviewed the General Manager's monthly report, which highlighted events, facility-use and construction updates.

It was also noted that the Town of Lunenburg will be joining Connect2Rec and that the Connect2Rec app has launched.

LCLC, MODL and TOB staff are planning to limit the production of future Rec Guides, delivering guides to targeted locations rather than mailing them to all residents through flyers. Residents will also be encouraged to access the guide online.

Aged receivables	The Board reviewed the aged receivables report.
Financial statements	The Board reviewed the financial statements for the period ending May 31, 2022. Moved by Councillor Colwell, seconded by Deputy Mayor Tanner to receive the financial statements as presented. ALL IN FAVOUR - CARRIED
Next meeting	The next meeting is scheduled for Thursday, August 18 at 6pm at the LCLC Multi-Purpose Room.
Adjournment	Moved by Councillor Whynot, seconded by Councillor McDonald that, there being no further business, the July 21, 2022 LCMPPC Board meeting be adjourned at 8:03pm. ALL IN FAVOUR - CARRIED