

AGENDA
Lunenburg County Multi-Purpose Centre Corporation
Thursday, February 18th, 2021 6:00 p.m.
Held in the LCLC, 135 North Park Street, Bridgewater

1. **CALL TO ORDER**
2. **INFORMATION SHARING** (Questions by Board Members and attending members of the public)
3. **APPROVAL OF AGENDA**
4. **APPROVAL OF MINUTES** – January 21st, 2021
5. **BUSINESS ARISING FROM MINUTES & UNFINISHED BUSINESS**
 - 5.1 LCMPPC Board Governance Manual Review
 - 5.2 Wifi Project Update
 - 5.3 Energy Project Update
 - 5.4 Strategic Priorities
 - 5.5 Annual Budget 2021/22
6. **CORRESPONDENCE**
 - 6.1 Motion from MODL re LCLC Capital Budget 2021/22 2
 - 6.2 Motion from TOB re LCLC Capital Budget 2021/22 To Follow
7. **NEW BUSINESS**
 - 7.1 Raising the Mi'kmaq Flag (Councillor Hubley) 3-5
8. **INFORMATION / UPDATES**
 - 8.1 General Manager's Monthly Report 6
 - 8.2 Aged Receivables..... 7-8
 - 8.3 Financial Statements..... To Follow
9. **IN CAMERA** (If Required)
10. **NEXT MEETING** – Thursday, March 18, 2021 at 6:00 p.m.
11. **ADJOURNMENT**



Memorandum

To: LCMPCC Board

Cc: Kent Walsh, LCLC General Manager
Elana Wentzell, Director of Finance
Angela Veinot, Accounting Manager
Sandra Challis, Recording Secretary

From: Tom MacEwan, Chief Administrative Officer

Date: February 9, 2021

Re: 2021-030 & 2021-031 2021/22 LCLC Capital Budget

Please be advised that, Municipal Council, in session on Tuesday, February 9, 2021 made the following motions:

2021-030

- 1) "that Municipal Council accept the recommendation of the Lunenburg County Multi-purpose Centre Corporation Board and approve that the LCMPCC's unspent capital funds from 2020-21, estimated to be \$751,000, be placed in a reserve at year-end and used as funding in the 2021-22 LCMPCC Capital Budget to fund the incomplete Energy Project work being carried out into the 2021-22 Capital Budget".

2021-031

- 2) "that Municipal Council accept the recommendation of the Lunenburg County Multi-purpose Centre Corporation Board and pre-approve the LCMPCC Capital Budget for 2021/22 in the amount of \$1,586,000 (which includes the reserve amount of \$751,000) with each Council's contribution being \$417,800".

A handwritten signature in blue ink, appearing to be "Tom MacEwan".

Tom MacEwan
Chief Administrative Officer
/trb

Sandra Challis

From: Pam Hubley
Sent: February 10, 2021 8:16 AM
To: Sandra Challis
Subject: Re: Adding to Agenda LCLC

I have been asked by another Councillor to discuss the possibility of raising the Mi'kmaq flag at the LCLC.

Sent from my iPhone



FLAG FLYING POLICY

Purpose

This policy establishes the standards that are to be followed for the display of flags in public areas of the Lunenburg County Lifestyle Centre (LCLC) as well as during Events in and around the facility. It outlines the flags that are permitted to be flown on the facility and specifies the authority and the procedures to be followed concerning flying of flags in public areas. It also establishes the standards for raising, lowering, half-masting and disposal of flags to ensure each are carried out in a consistent and respectful manner.

Policy

1. GENERAL

The following flags may normally be flown on the LCLC a) Canadian Flag b) Nova Scotia Provincial Flag c) Mi'kmaq Flag. Flags of other nations and provinces may be displayed during ceremonial events or at other public locations as determined by the Management of the LCLC. Symbolic or event specific flags may be displayed on a temporary basis with the approval of the General Manager.

2. PERMANENT FLAGS DISPLAYED IN THE FACILITY

The LCLC shall maintain two flag poles located at the main entrance to the facility. At this location two flags will be permanently displayed: the Canadian Flag and the Provincial Flag, in order from left to right as seen by a spectator standing in front of the flags.

Within the main lobby of the facility there will be three permanent flag installations, the Canadian Flag, the Provincial Flag and the Mi'kmaq Flag, going from left to right as seen by a spectator standing in front of the flags. There will be a fourth flagpole option that will be installed from time to time with Symbolic or event specific flags as determined by General Manager.

Within the Arena there will be five permanent flag installations. At the north end the Canadian Flag, the Provincial Flag and the Mi'kmaq Flag will be on display. At the south end the Municipality of the District of Lunenburg and Town of Bridgewater flags will be on display

3. RULES FOR FLYING FLAGS

All flag flying protocol will adhere to The Canadian Heritage Flag Etiquette in Canada website (<http://www.pch.gc.ca/pgm/ceem-cced/etiqt/index-eng.cfm>).

At no time shall two flags occupy the same flagpole. Under no circumstances will a permanent flag be replaced with a symbolic or event specific flag.



4. OCCASIONS WHEN THE FLAGS WILL BE FLOWN AT HALF-STAFF

Canadian and Nova Scotia Flags when:

- as indicated by the Federal Government of Canada, flags on federal government buildings, airports, military bases and other establishments are flown at half-staff;
- as directed by the Department of Canadian Heritage (<http://www.pch.gc.ca/pgm/ceem-cced/etiqt/index-eng.cfm>);
- as indicated by the Province of Nova Scotia, on the death of the Lieutenant Governor, the Premier or another person similarly honoured by the province.

GM Report

Arena - We are transitioning back to having spectators in the stands, Minor hockey and Mustangs are limited to 100 spectators, Lumberjacks are resuming games, running 4 zones 400 spectators in total. Over the March Break Lumberjacks are running development camps, other private bookings as well, we added public skates and adult hockey in their time slots, without tournaments we will still book up that week.

March Break camp is running the full week, initial offering will be 30 spots and we will expand to 45 if the demand is there. We are working with Wrestling Nova Scotia to explore the possibility of hosting a 2 or 3 day development camp, they are looking to increase participation outside of the central region and there may be opportunities to host tournaments in future.

Grants – We have applied for wage subsidies for five staff positions around camps and aquatics and one new graduate position for the Communications and Marketing role. We have submitted an application for the Recreation Facility Development Grant for \$150,000 to cover upgrades that will cover upgrades related to hosting the Canadian Tire Para Cup and dehumidification project. An application was submitted for \$8,000 to the Credit Union Grant that would support offering bikes to lend as well as a \$5,000 covid relief grant through sport NS.

We purchased 4 concrete barriers to close off the lower parking lot and installed “no winter maintenance” signs. We will re-open the lot when our events traffic requires it but being able to block off that lot will make a great space for summer camps to use it for activities (ball hockey, basketball, etc.) without any of the risk that comes with sharing the space with vehicles.

Lunenburg is taking delivery of a new ice machine in the spring and I have floated the idea to them that we should do a cost sharing between Lunenburg, Queens and Yarmouth to keep their old machine around and available to rinks when needed.

Lots of work being done between Bill, Jessica and Myself to move a more collaborative approach to recreation forward.