

MINUTES
LUNENBURG COUNTY MULTI-PURPOSE CENTRE CORPORATION (LCMPCC)
Thursday November 19, 2015

Minutes of a meeting of the Lunenburg County Multi-Purpose Centre Corporation held in the Meeting Room at the Lunenburg County Lifestyle Centre, 135 North Park Street, Bridgewater, Nova Scotia. Meeting called to order at 6:01 pm on November 19, 2015

Chair: Andrew Tanner

Attending: Bill McInnis, John Vissers, Carolyn Bolivar-Getson, Malcolm Pitman, Heather Fralic and Wayne Foster

Regrets (Voting): Eric Hustvedt

Attending (Non-Voting Reps): Kevin Malloy, CAO, Municipality of the District of Lunenburg (MoDL)
Ken Smith, CAO, Town of Bridgewater (Town)

Also in Attendance (Resource): Kevin Benjamin, General Manager, LCLC
Vicky Grace, Accountant, LCLC

Recording Secretary (Resource): Isobel Leslie

ADDITIONS/DELETIONS TO THE AGENDA

Change:

Ad Hoc Committee – Library Committee –in accordance with Section 22(2)(e) of *the Municipal Government Act*.

- Move from regular agenda to an In Camera Agenda – discussion regarding library Lease.

2015-059 MOVED BY John Vissers, SECONDED BY Heather Fralic, that the Agenda of the Lunenburg County Multi-Purpose Centre Corporation of November 19, 2015, be approved as amended. Motion Carried.

MINUTES

2015-060 MOVED BY John Vissers, SECONDED BY Heather Fralic, that the Regular Meeting Minutes of the Lunenburg County Multi-Purpose Centre Corporation of October 15, 2015 and Special Meeting Minutes of October 28, 2015, be approved as circulated. Motion Carried.

BUSINESS ARISING AND UNFINISHED BUSINESS

Correspondence Received

Circulated to the board for information was LCLC Doc. #15-045, letter from Mayor Don Downe to LCMPPCC Board Chair, Andrew Tanner, summarizing the outcomes of a joint council meeting held on October 21, 2015. In particular the Mayor wrote that the Board should appear before both councils when seeking approval of its budget and if it requires additional funding to cover a deficit. As well, Mayor Walker and Mayor Downe would “work together to make progress on the municipalities in our region developing a long-term vision for recreation.” The Board was also asked to develop a multi-year plan outlining how membership numbers could be achieved at the LCLC.

Request for Decision/Direction

Finance Committee Update

The LCMPPCC Board discussed when they could meet with the joint councils with respect to the financials and capital and operating budgets. This meeting would have to take place in the first half of January and after discussion, the 2nd Wednesday of January was chosen – January 13th. The CAOs of the municipal units would advise their respective councils and confirm with the board.

LCLC Doc. #15-046 Income Statement ending October 31 2015, was circulated to the Board members for review and discussion. John advised that the committee met yesterday and discussed the statement. He advised that revenues were down for aquatics because of issues with staff etc. and membership numbers were still lower than anticipated, however, corporate membership has started to take off so the board should see an upturn. Cash flow was better and accounts receivable amounts were minimal.

2015-061 MOVED BY John Vissers, SECONDED BY Bill McInnis, that the Board of Directors of the Lunenburg County Multi-Purpose Centre Corporation accepts LCLC Doc. #15-046, *Income Statement ending October 31, 2015* as presented. Motion Carried.

The Municipality of the District of Lunenburg Council – Request for Statistical Information

MoDL’s Council had formally requested that the LCLC provide them with a list of where the current members of the LCLC were from and this information had been provided. It was not known if MoDL had done anything with this information or what the outcome was after receiving it.

Municipal Joint Services Board - Information Technology Shared Services Initiative

It was reported that the Municipal Joint Services Board would be contacting the LCMPPCC Board to meet with them in the near future but the LCMPPCC Board had not heard from the MJSB yet. Information would follow.

Election of Chair and Vice Chair

Andrew excused himself from Chair and General Manager, Kevin Benjamin took over to request new nominations for Chair and Vice Chair. After discussions and by unanimous consent, Andrew was asked to remain for another term as Chair and Wayne Forster remain for another term as Vice Chair.

Andrew took over once again as Chair.

Information/Updates

General Manager Update

Kevin Benjamin provided a verbal report along with Doc. 15-047 Expiring Membership Detail for October. Of note:

- Kevin reported on the Kenny Rogers concert. There were many groups that had volunteered their time such as the Sea Cadets who provided parking assistance and the Barracudas swim team who helped with ushering people to their seats. As well staff and family members scanned tickets at the doors and some board members assisted by laying the ice cover Sunday evening and removing it on Monday evening after the show. The Lumberjacks worked three days for load in and out of the show.
Local children and the local South Shore Chorale were singing in the show as well. Jonathan Crouse from the radio station was on board the night of the show asking people to hold on to their tickets for a discount on the next show to be announced soon. The only loss to the facility was one day of rental fees from other users. Still waiting on the settlement from TicketPro.
- There were a couple of other shows in the works – looking at mid-March for the next show and another show for certain in May. Both country performers.
- The World Sledge Hockey Challenge was moving forward quickly. Two gentlemen from Hockey Canada would be site to tour the site. Five day packages (10 games) for \$50 per package will be on sale through Hockey Canada and the LCLC would be selling some through the office as well. Volunteers were needed – approximately 80 or 90 and they would all require a criminal record check.
- With respect to memberships, the LCLC had released the special membership price for YMCA and Osprey Ridge members.
- Dalhousie students – business faculty assigned two groups for a marketing project. Kevin advised he had met with one group and meeting with the other next week. As part of their course work, the Dalhousie students would develop some marketing ideas/plans for the LCLC in their second semester.
- At the end of October, Aquatic Manager Cheri Kelly and Kevin attended the Health and Wellness expo in New Germany and had received positive feedback about the centre.
- Mechanical items:
 - Transformer providing power to the facility was bringing too much voltage into the facility – Nova Scotia Power's error. This has now been switched and should soon have an indication from our power bill if this switch is making a difference.
 - CIMCO – same ice plant as Truro who has been experiencing a number of issues with the heat pumps. The manufacturer has agreed to change them out and it will not affect our operations at all but should actually help our efficiencies.

NEXT REGULAR MEETING

The board discussed changing the meeting date – pushing forward one week, however, staff advised that they needed more time to get reports complete so it was left as was regularly scheduled.

The next regular meeting of the LCMPPC is scheduled for:

Date: December 17, 2015
Time: 6:00 pm
Location: Multi-Purpose Room, LCLC

ADJOURNMENT

2015-063 MOVED BY Heather Fralic, SECONDED BY Wayne Foster, that the Meeting of the Board of Directors of the Lunenburg County Multi-Purpose Centre Corporation be adjourned at 7:19 p.m. Motion Carried.

Isobel Leslie, Recording Secretary

Andrew Tanner, Chair