

MINUTES
LUNENBURG COUNTY MULTI-PURPOSE CENTRE CORPORATION (LCMPCC)
Thursday November 24, 2016

Minutes of a meeting of the Lunenburg County Multi-Purpose Centre Corporation held in the Meeting Room at the Lunenburg County Lifestyle Centre, 135 North Park Street, Bridgewater, Nova Scotia. Meeting called to order at 6:06 pm on November 24, 2016

Chair: Andrew Tanner

Attending: Wayne Foster, John Vissers, Carolyn Bolivar-Getson, Andy Selig and Heather Fralic

Regrets: Eric Hustvedt and David Mitchell

Also in Attendance (Non-Voting Reps): Ken Smith, CAO, Town of Bridgewater (Town)
Kevin Malloy, CAO, Municipality of the District of Lunenburg (MoDL)

Also in Attendance (Resource): Kevin Benjamin, General Manager
Vicky Grace, Accountant

Recording Secretary (Resource): Isobel Leslie

ADDITIONS/DELETIONS TO THE AGENDA

- Capital Items
Added to the Agenda as newly numbered LCLC Doc #16-038, Draft LCLC Capital Budget 2017-2018
- 2016-51 MOVED BY Wayne Foster, SECONDED BY Carolyn Bolivar-Getson that the Agenda of the Lunenburg County Multi-Purpose Centre Corporation of November 24, 2016, be approved as circulated. Motion Carried.

MINUTES

Isobel reported that Sandy Mair-Dodman, Director of Parks and Recreation for the Town of Bridgewater had advised her that at the last meeting, in the minutes, it should have been noted that the Town of Bridgewater's financials reflected all its summer programs and special events, while LCLC financials were based solely on Day Camp. This fact was stated in her report LCLC Doc 16 -026, *Summer Day Camp Analysis*, which was circulated at the last meeting. She advised that she had recommended at that meeting that a small committee be struck (including Town Parks and Recreation staff and a member from the Town Parks, Recreation & Culture Advisory Committee and LCLC staff and board member) to review her report and options outlined in it.

At the October board meeting, the Board had felt that as all parties would be taking part in the in-depth study being undertaken by the Joint Services Board, they would wait on that before delving further on the

day camp reports put together by the LCLC and the Town of Bridgewater. However, Kevin advised that now that it was known that there would be no Recreation Study in the near future (as was originally reported at the last meeting), he would reach out to Sandy to put a committee together specifically to discuss Summer Day Camps going forward.

It was agreed that with this being noted in the present minutes, the October 20, 2016 minutes would remain as drafted.

2016-52 MOVED BY Carolyn Bolivar-Getson, SECONDED BY Heather Fralic, that the Minutes of the Lunenburg County Multi-Purpose Centre Corporation of October 20, 2016, be approved as circulated. Motion Carried.

BUSINESS ARISING AND UNFINISHED BUSINESS

Request for Decision/Direction

New Board Members

The Town of Bridgewater's new non-elected representative on the board, Andy Selig, was introduced to the Board. Andy was replacing outgoing Board member Malcolm Pitman, finishing off Malcolm's term until November 2017, with a possible second term to 2020.

Because of the recent municipal elections, a change of the Town's elected representatives sitting on the LCMPPC Board of Directors was made. The new Mayor of the Town of Bridgewater, David Mitchell was the Town's newly elected Board Member of the Lunenburg County Multi-Purpose Centre Corporation replacing Councillor Bill McInnis. Andrew Tanner remained on the Board as the Town's 2nd representative and the two elected representatives from the Municipality, Mayor Carolyn Bolivar-Getson and Eric Hustvedt remained on the Board. Andrew reported that David Mitchell was not in attendance at this meeting as he was out of the province on other business.

Finance Committee Update

Monthly Income Statement

John Vissers reported on LCLC Doc # 16-036, Monthly Income Statement for October. He noted there was nothing out of the ordinary and the LCLC is on budget. On this statement for October, the yearly financial forecasts have been added.

2016-53 MOVED BY Wayne Foster, SECONDED BY John Vissers, that the Lunenburg County Multi-Purpose Centre Corporation accepts LCLC Document #16-036, Income Statement for October, as circulated and presented to the Board of Directors. Motion Carried.

Capital Items for Municipal Units' Review

LCLC Doc#16-038, Draft Capital Budget was circulated to the Board for review. Total costs of the capital items were \$96,200 and included signage, flag poles, pool vacuum etc. As well, prior to the start of this board meeting, Mattatall Signs had set up a "sample" pylon entrance sign to show the board members what digital signage at the entrance to the centre could look like.

2016-54 MOVED BY John Vissers, SECONDED BY Heather Fralic that the Lunenburg County Multi-Purpose Centre Corporation accepts LCLC Document #16-038, LCLC Capital Budget 2017-2018 as circulated and recommended that this draft Capital Budget be presented to the two municipal units. Motion Carried.

2016-55 MOVED BY John Vissers, SECONDED BY Heather Fralic that the Lunenburg County Multi-Purpose Centre Corporation appoints new Board member Andy Selig to the Finance Subcommittee. Motion Carried.

Fundraising Status and Potential Plans – Pending MOU between LCMPPC and Municipal Councils

The Board discussed the Memorandum of Understanding between the Town of Bridgewater and the Municipality of the District of Lunenburg dated April 19, 2010.

As the capital campaign was long over, the LCMPPC Board felt that the municipal units should consider opening up the MOU and change, in particular, Clause 6, with both units sharing the project shortfall 50/50 after factoring in the collected commitments.

Andrew advised that he would draft a letter to both municipal units and the Kevin Malloy would discuss with the municipal solicitors and would report back with his findings at the next meeting.

Information/Updates

General Manager Update

LCLC Doc. #16-037, General Manager's written update, was circulated to the board for information and discussion.

Of note:

- Aquatic program enrollment was up again this month and up from last year.
- Membership numbers were also up with the Fall marketing promotion – total membership presently at 842.
- Sledge Hockey – the LCLC hosted the National Sledge Hockey Team for their High Performance Training Camp before they go to PEI for the next World Sledge Event. Everything went very well, the athletes were well received as always and took part in some community events.
- Roots & Boots Tour – This is a rental by East Coast Music Productions, concert takes place in March
- LCLC Usage – Stemming from a question at the Joint Council meeting, Kevin had staff pull some quick numbers as to where the LCLC users come from – Lunenburg County as opposed to

Bridgewater? This sampling included concerts, members, minor hockey, and skating club etc. The average was approximately 25 – 30% from the town and 70 to 75% from the municipality.

- The Farmers' Market was back again on the Sundays in December at the LCLC. Different people set up 8 to 10 tables selling both food and crafts.

2016-56 MOVED BY Wayne Foster, SECONDED BY Carolyn Bolivar-Getson that the Lunenburg County Multi-Purpose Centre Corporation accepts LCLC Document #16-037, General Manager's November Status Report as circulated and presented to the Board of Directors. Motion Carried.

Update – Joint Committee Meeting Subcommittee – YMCA and LCMPPC Board

The Joint Committee met again to simply discuss preliminary stages of a future partnership. Presently both entities are partnering to offer classes – i.e., fitness and aquafit programs. The joint sub-committee would continue to meet to have conversations and eventually a clear vision of the future would be realized.

It was noted that in year 2017, the Strategic Plan needed to be revisited and updated. Kevin was tasked with getting in touch with facilitator Max Chauvin in the hopes of convening a meeting to review the Board's Strategic Plan.

Chair's Report – General Discussion on recent Joint Council Meeting

The Board agreed that they had a healthy discussion with the two municipal councils and received mostly positive support from many of the council members. It was agreed that the board should meet with both councils whenever needed.

NEXT MEETING

After discussion, it was decided that the Board would not meet in December. Therefore, the next regular meeting was scheduled for:

Date: January 19, 2017
Time: 6:00 pm
Location: Meeting Room, LCLC

ADJOURNMENT

The November 24, 2016, meeting of the Board of Directors of Lunenburg County Multi-Purpose Centre Corporation was adjourned at 7:56 p.m.