

MINUTES
LUNENBURG COUNTY MULTI-PURPOSE CENTRE CORPORATION (LCMPCC)
Thursday September 16, 2016

Minutes of a meeting of the Lunenburg County Multi-Purpose Centre Corporation held in the Meeting Room at the Lunenburg County Lifestyle Centre, 135 North Park Street, Bridgewater, Nova Scotia. Meeting called to order at 6:01 pm on September 16, 2016.

Chair: Andrew Tanner

Attending: Bill McInnis, Eric Hustvedt, Wayne Foster and John Vissers

Regrets: Carolyn Bolivar-Getson and Heather Fralic

Regrets (Non-Voting Reps): Ken Smith, CAO, Town of Bridgewater (Town)
Kevin Malloy, CAO, Municipality of the District of Lunenburg (MoDL)

Also in Attendance (Resource): Kevin Benjamin, General Manager

Recording Secretary (Resource): Isobel Leslie

ADDITIONS/DELETIONS TO THE AGENDA

2016-38 MOVED BY John Vissers, SECONDED BY Eric Hustvedt that the Agenda of the Lunenburg County Multi-Purpose Centre Corporation of September 16, 2016, be approved as circulated. Motion Carried.

MINUTES

2016-39 MOVED BY Bill McInnis, SECONDED BY Wayne Foster, that the Minutes of the Lunenburg County Multi-Purpose Centre Corporation of July 21, 2016, be approved as amended with a small grammatical change. Motion Carried.

BUSINESS ARISING AND UNFINISHED BUSINESS

Request for Decision/Direction

Finance Committee Update

John Vissers reported on the income statements received by the Board. He noted there was nothing out of the ordinary and the LCLC is on budget. Projections on the Income Statement will begin in November. As well, receivables have improved over previous months.

The Board discussed the wage variances in the statements. They expense appeared up from previous months. However, it was noted that part of the difference was due to summer camps

and part was being received back in subsidy grants from Federal and Provincial Government. However, Kevin advised that he would have staff look into this to make certain that the LCMPPC is in line with projections.

2016-40 MOVED BY John Vissers, SECONDED BY Bill McInnis, that the Lunenburg County Multi-Purpose Centre Corporation accepts LCLC Document #16-021, June 2016 Income Statement, LCLC Document #16-022, July 2016 Income Statement and LCLC Document #16-023 August 2016 Income Statement as circulated and presented to the Board of Directors. Motion Carried.

Resignation of Board Member Malcolm Pitman

The Board was advised that due to work location commitments, Board Member Malcolm Pitman had resigned from the Board of Directors. A new board member was required to take his place. Isobel was instructed to place an advertisement in the paper and on the website asking for applications.

It was noted that Malcolm was the previous Chair of the Governance Committee. Therefore, a new member would be required to sit on that committee along with Andrew and Wayne. After discussions, Eric Hustvedt agreed to sit on the committee. Andrew would take the lead and call a meeting prior to the next regular board meeting.

2016-41 MOVED BY Bill McInnis, SECONDED BY Wayne Foster, that the Lunenburg County Multi-Purpose Centre Corporation appoints Eric Hustvedt to sit on the governance committee along with Wayne Foster and Andrew Tanner. Motion Carried.

Overview of the Joint Board Meeting with the YMCA

It was agreed that the recent joint board meeting with the YMCA had been a positive one but there were many items that needed to be discussed and sorted out. Presently, the two boards were simply talking and no concrete action was being taken. The LCMPPC Board felt that the YMCA had many limitations and would have to take the lead to move the discussions forward but it would take many years of planning. In the meantime, perhaps working on more collaborations between the two entities such as memberships and classes would be a start.

By consensus of the Board, Wayne Foster and Bill McInnis would act as the LCMPPC Board's representatives on the joint working group of the YMCA and LCMPPC. They were asked to come up with a date to meet prior to Thanksgiving.

Joint Services Board

LCLC Document #16-020, from the Joint Services Board regarding taking part in a study for Recreational Shared Services. It was agreed that the LCLC would like to be an active participant in such a study. As well, it would be advantageous for staff at the LCLC to see the draft Request for Proposals before it was sent out to see if they had any input. Andrew would respond to the Joint Services Board letter.

Information/Updates

General Manager Update

LCLC Doc. #16-024 General Manager written update was circulated to the board for information and discussion. Attached to this report was a report from the Aquatic Manager and a detailed report from the Day Camp Coordinator.

Of note:

- Kevin reviewed the day camp report with the board members and noted that he would like to obtain a similar report from staff at Bridgewater Parks and Recreation. He explained that the summer camps were a huge success but they did recognize a small financial loss.
- Membership numbers were once again increasing. A Fall membership promo was now in place and seeing a good return.
- The POS Software switch had taken place and there had been some glitches in the switchover. The bugs in the program were continuing to be worked on by the Book King developers.
- AUS Men's Hockey coming up on September 21st. The event is being sponsored by Pizza Town. Only costs to the LCLC is essentially the bus.
- No chance yet to do a detailed review of the Marketing Plan by the Dalhousie students.

2016-42 MOVED BY Bill McInnis, SECONDED BY Wayne Foster that the Lunenburg County Multi-Purpose Centre Corporation accepts LCLC Document #16-024, General Manager's September Status Report along with attachments: Summer Day Camps – Final Report and Aquatic Highlights, Spring – Summer 2016, as circulated and presented to the Board of Directors. Motion Carried.

SUNDRY

The board members discussed reviewing the LCMPPC Strategic Plan at the November 2016 regular meeting, after Council elections.

2016-43 MOVED BY Wayne Foster, SECONDED BY John Vissers, that the Lunenburg County Multi-Purpose Centre Board of Directors move to an In Camera format in accordance with Section 22 (2) (e) of the *Municipal Government Act*.

At approximately 7:00 pm, the meeting moved to an In Camera Format to discuss the General Manager's performance review.

At 7:11 pm, the regular meeting of the Lunenburg County Multi-Purpose Centre Corporation resumed.

NEXT MEETING

The next regular meeting of the LCMPPC is scheduled for:

Date: October 20, 2016
Time: 6:00 pm
Location: Meeting Room, LCLC

ADJOURNMENT

The September 16, 2016 Meeting of the Board of Directors of Lunenburg County Multi-Purpose Centre Corporation was adjourned at 7:12 p.m.

Isobel Leslie, Recording Secretary

Andrew Tanner, Chair