

MINUTES
LUNENBURG COUNTY MULTI-PURPOSE CENTRE CORPORATION (LCMPCC)
Thursday May 19, 2016

Minutes of a meeting of the Lunenburg County Multi-Purpose Centre Corporation held in the Meeting Room at the Lunenburg County Lifestyle Centre, 135 North Park Street, Bridgewater, Nova Scotia. Meeting called to order at 6:00 pm on May 19, 2016.

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| Chair: | Andrew Tanner |
| Attending: | Bill McInnis, Carolyn Bolivar-Getson, Heather Fralic Malcolm Pitman, Eric Hustvedt and John Vissers |
| Regrets: | Wayne Foster |
| Also in Attendance (Non-Voting Reps) | Ken Smith, CAO, Town of Bridgewater (Town) |
| Absent (Non-Voting Reps): | Kevin Malloy, CAO, Municipality of the District of Lunenburg (MoDL) |
| Also in Attendance (Resource): | Kevin Benjamin, General Manager, LCLC Vicky Grace, Accountant |
| Recording Secretary (Resource): | Isobel Leslie |

ADDITIONS/DELETIONS TO THE AGENDA

In Camera item added:

- Contract Negotiations

2016-20 MOVED BY John Vissers, SECONDED BY Malcolm Pitman, that the Agenda of the Lunenburg County Multi-Purpose Centre Corporation of May 19, 2016, be approved as amended. Motion Carried.

MINUTES

2016-21 MOVED BY Eric Hustvedt, SECONDED BY Carolyn Bolivar-Getson, that the Minutes of the Lunenburg County Multi-Purpose Centre Corporation of April 28, 2016, be approved as circulated. Motion Carried.

BUSINESS ARISING AND UNFINISHED BUSINESS

Request for Decision/Direction

Finance Committee Update

LCLC Doc. #16-012 Income Statement ending April 30, 2016 was circulated to the Board members for review and comment. John reported on the statement on behalf of the Finance Sub-Committee. He noted that there was nothing that stood out. Everything for this first month of the fiscal year appeared as it should.

2016-22 MOVED BY John Vissers, SECONDED BY Malcolm Pitman, that the Lunenburg County Multi-Purpose Centre Corporation accepts LCLC Doc. #16-012, *Income Statement ending April 30, 2016*, as presented. Motion Carried.

Information/Updates

General Manager Update

LCLC Doc. #16-013 General Manager written update attaching a copy of the LCLC's draft summer camp line-up was circulated to the board for information and discussion.

Of note:

- Summer programs open for registration for members on May 20 and for non-members on May 25;
- Today marks the last day for ice rentals. The ice plant will be turned back on on August 8 with first ice rentals beginning August 15, 2016.
- The rubber floor on the lower level and in all dressing rooms will be replaced through the summer months as there was a flaw in the material used. This is at no cost to the LCLC.
- There was an incident in the Aquatic Centre on April 15. An elderly client showed signs of a stroke/seizure. Staff dealt with the situation and the paramedics were called. This was the first major incident that the young staff have had to deal with and they followed procedure. The client is now back swimming at the LCLC.
- The LCLC has been named as a pilot site for an Assistant Lifeguard Instructor Project as Aquatic Manager Cheri Kelly is a Master Instructor with the Red Cross. A document regarding this opportunity was attached to the GM's written update.
- With respect to the Mark Chesnutt concert on May 29, Kevin reported that tickets sales were slow but steady. The LCLC will experience a small loss similar to the recent George Canyon concert.
- The Dalhousie students' projects recently presented, with copies distributed to the Board with respect to marketing, would be reviewed in depth by staff. Staff would identify the key ideas and points and would utilize ideas. Kevin would report regularly on any progress made.
- The facility would experience some maintenance projects over the summer months while the ice was not in.
- Staff has been exploring other options for arena usage over the summer months.

The Board members specifically asked about duplication of summer camps at all three municipal levels. Kevin reported that he had wanted to partner and had several discussions with the Town as they offer similar camps but the Town staff advised they were not ready to partner. The LCLC had no choice but to offer Summer Camps on their own.

Ken Smith advised that he has tasked the Town's recreation staff with exploring and reporting on summer programming and in particular summer camps and reports should be ready in September.

The Board members agreed that the municipality and the town recreation departments and the LCLC should all be working together, combined, to avoid duplication of services.

The Board members asked that this issue be revisited at September's meeting once Staff at the Town has finished its report and the Corporation has received a copy.

2016-023 MOVED BY Eric Hustvedt, SECONDED BY Heather Fralic, that the Lunenburg County Multi-Purpose Centre Corporation Board of Directors accepts LCLC Doc. #16-013, *General Manager Update* dated May 19, 2016 along with accompanying documents, as presented. Motion Carried.

Governance Committee Update

Malcolm advised that the Governance Subcommittee had not met since the last meeting.

Chair's Report

YMCA Next Step

Andrew reported that any conversations with the YMCA about a possible future partnership was long-term. This would be a multi-year discussion, not something that would happen quickly as there were many facets to discuss.

It was noted that perhaps both Boards should meet together in the near future, with a Facilitator, brainstorm ideas and a plan of action, as well as work on a preliminary strategic plan.

2016-024 MOVED BY Bill McInnis, SECONDED BY Carolyn Bolivar-Getson, that the Lunenburg County Multi-Purpose Centre Board of Directors move to an In Camera format in accordance with Section 22 (2) (e) of the *Municipal Government Act*.

At 6:40 pm, the meeting moved to an In Camera Format to discuss contract negotiations.

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At 6:57 pm, the regular meeting of the Lunenburg County Multi-Purpose Centre Corporation resumed.

Contract Negotiations

After discussions In Camera, a motion was passed regarding advertising for Expressions of Interest for food and beverage services.

2016-025 MOVED BY Malcolm Pitman, SECONDED BY Eric Hustvedt, that the Lunenburg County Multi-Purpose Centre Board of Directors instructs General Manager to advertise for Expressions of Interest for Food and Beverage Services. This request for Expressions of Interest would have a 30 day turnaround and any responses would be reviewed at the June board meeting.

NEXT REGULAR MEETING

Kevin advised that he would not be available for the next regular board meeting of June 16, 2016. After discussion the Board of Directors decided to move the meeting off by one week.

Therefore, the next meeting of the LCMPPC is scheduled for:

Date: June 23, 2016
Time: 6:00 pm
Location: Meeting Room, LCLC

ADJOURNMENT

2016-26 MOVED BY Malcolm Pitman, SECONDED BY Eric Hustvedt, that the meeting of the Lunenburg County Multi-Purpose Centre Corporation Board of Directors of May 19, 2016, be adjourned. Motion Carried.

The May 19, 2016 Meeting of the Board of Directors of Lunenburg County Multi-Purpose Centre Corporation was adjourned at 7:00 p.m.

Isobel Leslie, Recording Secretary

Andrew Tanner, Chair