

**SPECIAL MEETING MINUTES
LUNENBURG COUNTY MULTI-PURPOSE CENTRE CORPORATION (LCMPCC)
Wednesday March 2, 2016**

Minutes of a special meeting of the Lunenburg County Multi-Purpose Centre Corporation held in the Multi-Purpose Room at the Lunenburg County Lifestyle Centre, 135 North Park Street, Bridgewater, Nova Scotia. Meeting called to order at 6:02 pm.

Chair: Andrew Tanner

Attending: Eric Hustvedt, Bill McInnis, Carolyn Bolivar-Getson, John Vissers, Heather Fralic, Wayne Foster and Malcolm Pitman

Attending (Non-Voting Reps): Kevin Malloy, CAO, Municipality of the District of Lunenburg (MoDL)
Ken Smith, CAO, Town of Bridgewater (TOB)

Also in Attendance (Resource): Kevin Benjamin, General Manager, LCLC
Vicky Grace, Accountant, LCLC

Recording Secretary (Resource): Isobel Leslie

ADDITIONS/DELETIONS TO THE AGENDA

2016-10 MOVED BY Carolyn Bolivar-Getson SECONDED BY Heather Fralic, that the Agenda of the Lunenburg County Multi-Purpose Centre Corporation of March 2, 2016, be approved as circulated. Motion Carried.

MINUTES

2016-11 MOVED BY Eric Hustvedt, SECONDED BY Bill McInnis, that the Regular Meeting Minutes of the Lunenburg County Multi-Purpose Centre Corporation of February 18, 2016, be approved as circulated. Motion Carried.

BUSINESS ARISING AND UNFINISHED BUSINESS

Request for Decision/Direction

Finance Committee Update

Draft Operating Budget

Kevin reported that the subcommittee had reviewed the draft operating budget prior to this meeting. Kevin reviewed the budget document, starting with budget assumptions and a review of the summary. Kevin explained the rationale behind the memberships and program revenue numbers.

Kevin noted that the budget document reflected a price increase in the ice rates – the rates would be going up by \$5.00 an hour across the board. Because of the rate increase and increased utilization since the closure of Bridgewater Memorial Arena, Kevin was projecting a \$15,000 overall increase from 2 years ago.

Kevin was asked to list the five potential risks in the budget on the summary page of the budget document. As well, he was asked to add the 14/15 budget year on the assumptions page.

With respect to special events, the board members discussed perhaps having a special events subcommittee to assist Kevin with vetting projects that might be a fit for the LCLC.

When making the presentation to council, it was discussed that the Chair of the Finance Subcommittee would chair the presentation to each of the councils. Kevin would be in attendance to answer any operational questions. The CAOs would contact Kevin with respect to the dates that the LCLC would appear to present the budget document.

2016-012 MOVED BY Malcolm Pitman, SECONDED BY Heather Fralic, that the Lunenburg County Multi-Purpose Centre Corporation accepts LCLC Doc. #16-005, the 2016-2017 Lunenburg County Lifestyle Centre Operating Estimates as presented with a few minor additions, and that this budget document be presented to both Councils of the Municipality of the District of Lunenburg and the Town of Bridgewater for their respective budget deliberations. Motion Carried.

2015-013 MOVED BY Bill McInnis, SECONDED BY Wayne Foster, that the Lunenburg County Lifestyle Centre Board of Directors move to an In Camera format in accordance with Section 22 (2) (e) of the *Municipal Government Act*.

At 7:07 pm, the meeting moved to an In Camera Format to discuss the Library Lease.

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At 7:26 pm, the regular meeting of the Lunenburg County Multi-Purpose Centre Corporation resumed.

NEXT MEETING

Because of this special budget meeting and with March Break and scheduling conflicts, it was decided to not have the regularly scheduled meeting in March but simply hold the next meeting in April.

Date: April 21, 2016
Time: 6:00 pm
Location: Meeting Room, LCLC

ADJOURNMENT

2015-14 MOVED BY Wayne Foster SECONDED BY Carolyn Bolivar-Getson that the March 2, 2016, Special Meeting of the Board of Directors of the Lunenburg County Multi-Purpose Centre Corporation be adjourned at 7:32 p.m. Motion Carried.

Isobel Leslie, Recording Secretary

Andrew Tanner, Chair