

Minutes of a Board Meeting of the  
**LUNENBURG COUNTY MULTI-PURPOSE CENTRE CORPORATION**  
Held in the Meeting Room, LCLC, 135 North Park Street, Bridgewater  
**Thursday, March 28, 2019 – 5:00 p.m.**

Attendance: Municipality of the District of Lunenburg  
Mayor Carolyn Bolivar-Getson, Chair  
Councillor Eric Hustvedt  
Councillor Michael Ernst  
Alex Dumaresq, Deputy CAO  
Trudy Payne, Director of Recreation Services  
Sherry Conrad, Municipal Clerk

Town of Bridgewater  
Deputy Mayor Andrew Tanner  
Councillor Bill McInnis  
Tammy Wilson, CAO

Regrets: Mayor David Mitchell, Town of Bridgewater, Vice Chair

**1. CALL TO ORDER**

Mayor Bolivar-Getson called the meeting to order at 5:00 p.m.

**2. APPROVAL OF AGENDA**

**2019-19 Moved by Deputy Mayor Tanner, seconded by Councillor Hustvedt that the agenda be approved with the addition of the following items:**

- **Information Report - Lacrosse**
- **Information Report - Orienteering**
- **Information Report – Climbing Wall**
- **Information Report - Table Tennis**

**Motion carried.**

Tissy Bolivar, Program Coordinator, MODL, and Dan O'Brien, Aquatics Manager, LCLC, were in attendance.

**3. NEW BUSINESS**

**3.4 Information Report – Spin Bikes**

The Board had requested information on spin bikes to determine the viability of Spin Bikes / Stationary Bikes as part of the LCLC programming. Ms. Bolivar reviewed the report (copy circulated with the agenda) which outlined what would be required to incorporate a bike area into the existing structure of the facility and charging a per use fee or including this as a facility membership.

The Board discussed the programming option. It was noted that spin bikes serve a specific demographic and that this programming would be workable if it were partnered with other organizations (i.e. athletic gyms, the YMCA, SS Fieldhouse, etc.).

### 3.5 Information Report – Broomball

Ms. Bolivar reviewed the report prepared for the Board to determine the viability of offering broomball at the LCLC (copy circulated with agenda).

A discussion was held, and the following comments were made:

- Organize try-out sessions to see if there is interest in having a league
- Post it on Facebook to solicit interest
- Rent equipment from Broomball NS
- See if Broomball NS would participate in training sessions and promote it

It was the consensus of the Board to move further with this program as discussed.

### 3.6 Information Report – Roller Skating

The Board requested information on the possibility of offering roller skating at the LCLC. Ms. Bolivar reviewed a report (circulated with the agenda) that outlined what a roller-skating program would require and options for same.

A discussion was held, and the following comments were made:

- Check to see if a coating is required on the concrete for roller skating
- Organize some try-out sessions to see if there is interest
- Investigate to see if there is interest before the purchase of skates is made
- Interest in roller skating is growing

Staff to do further investigation.

### 3.7 Information Report – Gym / Workout Room

Ms. Bolivar reviewed a report (circulated with the agenda) in response to the Board's request to investigate the possibility of having a small gym / workout area at the LCLC. The report identified the gym equipment required and cost of same.

The report was discussed, and the following comments were made:

- The dry-land training area gets used for other events
- The locker rooms are rented out to the Lumberjacks and the Mustangs (the teams paid towards the building of these rooms)
- This is a program that would be better to partner with another organization.

### 3.3 Information Report - Aquatic Inflatable Play Feature Report

Mr. O'Brien reviewed the report (circulated with agenda) requested by the Board on the feasibility of investing in inflatable play features for the pool. The report outlined the

various modules available to create a suitable structure, the opportunities to use, the factors involved in having this equipment, and the cost.

A discussion was held with regard to this being a new option to utilize the swimming pool rental, the pieces suitable for the pool, the maintenance and storage of the modules and the lifespan of the modules.

The following comments were made:

- Start with three modules and work toward five if it is successful
- Could encourage people to takeout a membership
- Increase in birthday party bookings
- Modules could be purchased through corporate sponsorship (modules could have logo of business on it)
- There may be grant funding opportunities for the purchase of the modules
- Additional cost of one life guard when the modules are being used

It was the consensus that this would be a great addition but should be put on the back burner at this time.

Synchronized swimming, canoe polo and water polo were suggested as other sports that could be held in the pool. It was agreed that these programs could be incorporated in a multi-sport program which is a program that introduces people to sports.

Mr. O'Brien left the meeting at this time.

### 3.8 Information Report – Lacrosse

As directed by the Board, staff looked at what would be involved in having Lacrosse held at the LCLC as an activity. Ms. Bolivar reviewed the information report on Lacrosse which outlined the game of lacrosse, the equipment required, budget implications, and options for the program.

A discussion was held, and the following comments were made:

- This sport is growing
- Potential for a partnership with Lacrosse NS to run clinics to see if there is any interest
- Would LCLC supply equipment (\$4,500 to equip two teams)
- This is a sport that could be held at HB Studios year-round

Staff were directed to investigate this program further as outlined in the options of staff's report.

### 3.9 Information Report – Orienteering

Ms. Bolivar reviewed the information report on the potential of offering an orienteering program at the LCLC.

Councillor Ernst provided some supplementary information on what an orienteering program for the LCLC could look like and how it would work.

A discussion was held, and the following comments were noted:

- Corporate sponsorship could be sought for the development of a brochure. The exterior of the brochure could stay the same and the interior could be changed each time a new orienteering program was prepared.
- Program could be done at summer camps
- Program could be promoted for corporate training courses, team building, etc.
- Cost of program could be by donation

The consensus was this is a program that could be implemented. Councillor Ernst offered to work with staff on developing a program.

### 3.10 Information Report – Climbing Wall

Ms. Bolivar reviewed the information report on the possibility of a climbing wall at the LCLC. Her report outlined the two types of climbing walls in Nova Scotia – bouldering wall and climbing wall.

The Board discussed the possibility of having a climbing wall at the LCLC. It was noted that there really is no good location for a climbing wall at the LCLC. It was agreed that this is needed in the area and that it be discussed at a later time. It may be a something that could be partnered with another organization.

Ms. Bolivar left the meeting.

## 4. IN CAMERA

Ashley Chase, HR with Town of Bridgewater, was in attendance at this time.

**2019-20 At 6:27 p.m., it was moved by Councillor Hustvedt, seconded by Deputy Mayor Tanner that the LCMPPCC Board go In Camera to discuss a Salary Review matter under Section 22(2)(c) of the *Municipal Government Act*. Motion carried.**

LCMPCC Board in camera in session.

**2019-21 At 6:53 p.m., it was moved by Councillor Hustvedt, seconded by Councillor McInnis that the Board come out of In Camera and return to open session. Motion carried.**

LCMPCC Board in session.

Ms. Chase left the meeting.

### 3.1 Operating Budget

Ms. Payne reviewed the draft 2019/20 LCLC Operating Budget and answered questions posed by Board members. The report provided a three-year overview being the actual and budget for the fiscal years 2016/17 and 2017/18, the forecast and budget amount

for 2018/19 and the proposed budget for 2019/20. She explained that the budget was prepared to reflect the Board's Vision Statement. The proposed operating budget proposed municipal contributions from the Town of Bridgewater and Municipality of the District of Lunenburg of \$420,000 each.

During the review of the revenue portion of the operation budget, staff was directed to do a review of rental rates (comparison with other similar facilities), check into the contract for the pop and vending machines, and into the exclusivity of the concessions agreement.

During discussion of the energy audit, staff was directed to get an opinion on whether turning down the heat in the floor would realize much energy savings and to get them to look at the option of panels.

### 3.2 Capital Budget

Ms. Payne reviewed the draft 2019/20 LCLC Capital Budget and answered questions posed by Board members. She advised that the necessary capital items from the list were:

• Dehumidification Solution	-	\$135,000
• Roof Repairs	-	5,000
• Replace Play Pool Filters	-	<u>15,000</u>
		\$155,000

She noted that the CIMCO Workstation Computer and Plugs in the Change Rooms were completed this fiscal year, and the concessions window/electrical in South Cons and NAS Backup System were no longer required, therefore, they could be taken off the list.

Other capital items listed for consideration that staff put forward for 2019/20 in addition to the necessary items were:

• Digital Sign	-	\$60,000
• Exterior Security Camera	-	41,500
• Energy Project	-	10,000 <b>(to be added to this budget)</b>
• Gate to lower parking lot	-	6,000

Capital items from list that could be referred to 20/21 fiscal year were:

• Batteries for Olympia	-	\$30,000
• Website Redesign	-	10,000
• Network & Wi-Fi Replacement	-	20,000
• Change front doors to swing doors	-	26,600

A discussion was held, and the following comments were made:

- Motors for Olympia – staff advised that they only needed to purchase one this year, which was purchased in this fiscal year, and not three as indicated at last meeting.

- Digital Sign – could be purchased through sponsorship and should be located off site. Talk to other people that have electronic signs to see if the LCLC could advertise events on their sign.
- Gate to lower park – staff to get more information before decision can be made.

During the discussion of capital items, the following suggestions were put forth for consideration:

- Designated smoking area
- Access to the library from the back entrance
- Investment in equipment for new programs. **Put \$10,000 in 2019/20 budget** as a place holder for new equipment and programs and continue with discussion on what programs to implement.
- Long term plans for landscaping and maintenance of gardens. It costs \$9,000 to do what we do now. The landscaper has advised that more work will be needed. Staff do the mowing only. It was agreed no further money would be put into landscaping and maintenance at this time.

Ms. Payne asked if there were any bigger capital project the Board would like to consider for next fiscal year. If there is, staff can start working on a grant application to be ready to go upon the budget approval. She advised that she will be applying for grants for 4 or 5 items from the 2019/20 capital budget.

It was agreed to add \$10,000 for the energy audit and \$10,000 for the implementation of new programs to the draft 2019/20 capital budget. The proposed capital budget would then be \$175,00 to be funded by both municipal units at a cost of \$87,500 each.

**2019-22 Moved by Councillor McInnis, seconded by Councillor Hustvedt that the Board recommend the approval of the proposed 2019/20 LCLC Budget to the respective Councils for approval with each Council's contribution as follows: Operating Budget - \$420,000 and Capital Budget - \$87,500. Motion carried.**

It was noted that the proposed 2019/20 capital budget was more than the 2018/19 capital budget. It was explained that the major increase was for the dehumidification work, which is necessary because it is an occupational health and safety issue and because the ice would have to be closed down. A communication plan is important when releasing the budget to the public.

### **Next Meeting Date**

The April Board meeting was rescheduled to Thursday, April 25, 2019 at 5:00 p.m.

**2019-23 At 8:28 p.m., it was moved by Deputy Mayor Tanner, seconded by Councillor Hustvedt that the meeting adjourn. Motion carried.**