

Minutes of a Special Board Meeting of the
LUNENBURG COUNTY MULTI-PURPOSE CENTRE CORPORATION (LCMPCC)
Remote Meeting – Via TEAMS
Thursday, June 18, 2020 at 6:00 p.m.

Attendance: Municipality of the District of Lunenburg
Mayor Carolyn Bolivar-Getson
Councillor Michael Ernst, Vice Chair
Councillor Errol Knickle
Tom MacEwan, CAO
Sandra Challis, Administration Assistant

Town of Bridgewater
Mayor David Mitchell
Deputy Mayor Andrew Tanner, Chair
Councillor Bill McInnis
Tammy Crowder, CAO

LCLC
Kent Walsh, General Manager

Guests
Josh Wamboldt, LCLC
David Muise, MJSB

1. CALL TO ORDER

Deputy Mayor Tanner called the meeting to order at 6:00 p.m.

2. APPROVAL OF AGENDA

Councillor Ernst requested that Item 6.1 be removed from the agenda, as the report provided by the General Manager had answered his concerns.

2020-42 Moved by Councillor Ernst, seconded by Councillor Knickle that the agenda be approved, removing item 6.1. Carried Unanimously.

3. PRESENTATIONS

3.1 MSJB – Wi-Fi Upgrade Project

period of approximately 12 years. It was expected that ENS would approve the project in the very near future. It was also possible that a different contract could be signed which would remove the ENS cap for funding.

Once the approval has been received from ENS, it will be necessary to prioritize the different projects, dependant on the most efficient order to carry them out. It was recommended the replacement of the ground loop project take top priority.

5. CORRESPONDENCE

None

6. NEW BUSINESS

6.1 Request to Re-open Pool for people with Health Issues

Item removed.

7. INFORMATION / UPDATES

7.1 General Manager's Monthly Report

Mr. Walsh presented his monthly report (circulated with the agenda). Highlights of the report were:

- Currently working on an evolving graduation event for Parkview students on June 25th
- Library successfully reopened on June 9th. Many people are still using curb-side pick-up which has kept numbers manageable
- Active Living Studio opened on June 15th. Zumba has restarted and the LCLC is looking to expand programming and offer some children's classes.
- Room rentals are now available
- There was still no guidance from the Province on the reopening of public pools, just the notice that maintenance can begin.
- Additional life-guard training is organized for the beginning of July to meet required Covid-19 guidelines
- Ice is typically reinstated mid-August and Mr. Walsh had received indications from groups that they would be interested in ice-time when available.

7.2 Aged Receivables

Mr. Walsh reported that staff had been actively chasing the outstanding debts and had identified approximately \$1,500 that would need to be written off as bad debt.

It was suggested to explore the possibility of changing the booking process to request immediate payment via credit card, however it was pointed out that many of the bookings are made by organizations that may not have access to this payment method, the normal procedure was to issue an invoice.

It was requested that the Aged Receivables report be presented with the memberships shown separately from the debt by organization. The membership debts are effectively monthly receivables. Mr. Walsh agreed to see if the system was able to do this.

7.3 Financial Statements

Mr. Walsh reviewed the Financial Statements, circulated with the agenda, and answered questions posed. He noted that utilities were forecasted as they have been unable to read the meters.

2020-44 Moved by Councillor McInnis, seconded by Mayor Mitchell that the financial statement for period ending April 30, 2020 be received and approved as presented. **Carried Unanimously.**

8. IN CAMERA

2020-45 At 7:28 p.m., it was moved by Mayor Mitchell, seconded by Mayor Bolivar-Getson that the Board go In Camera to discuss the following item:

8.1 Personnel Matters under Section 22(2)(c) of the MGA – Staff Activity Update **Carried.**

LCMPCC Board In Camera in session.

2020-46 At 7:32 p.m., it was moved by Mayor Mitchell, seconded by Mayor Bolivar-Getson that the Board come out of In Camera and return to open session. **Carried.**

LCMPCC Board in session.

9. NEXT MEETING – Thursday July 16th, 2020 at 6:00 p.m.

It was agreed an additional earlier meeting will be required to review the MCW report, date to be confirmed.

10. ADJOURNMENT

2020-47 **There being no further business at 7:33 p.m., it was moved by Mayor Mitchell, seconded by Mayor Bolivar-Getson that the meeting adjourn. Carried.**