

Minutes of a Board Meeting of the
LUNENBURG COUNTY MULTI-PURPOSE CENTRE CORPORATION (LCMPCC)
Remote Meeting – Via TEAMS
Thursday, August 20, 2020 at 6:00 p.m.

Attendance: Municipality of the District of Lunenburg
Mayor Carolyn Bolivar-Getson
Councillor Michael Ernst, Vice Chair
Councillor Errol Knickle
Tom MacEwan, CAO
Sandra Challis, Administration Assistant

Town of Bridgewater
Deputy Mayor Andrew Tanner, Chair
Councillor Bill McInnis
Tammy Crowder, CAO

LCLC
Kent Walsh, General Manager

Regrets: Mayor David Mitchell, Town of Bridgewater

1. CALL TO ORDER

Deputy Mayor Tanner called the meeting to order at 6:00 p.m.

2. APPROVAL OF AGENDA

2020-51 Moved by Councillor McInnis, seconded by Mayor Bolivar-Getson that the agenda be approved as circulated. **Carried Unanimously.**

3. APPROVAL OF MINUTES

2020-52 Moved by Councillor McInnis, seconded by Councillor Knickle that the Minutes be approved for the following meetings, as circulated:

- April 16, 2020
- May 21, 2020
- June 18, 2020
- July 16, 2020

Carried Unanimously.

4. PRESENTATIONS

None

5. BUSINESS ARISING FROM MINUTES & UNFINISHED BUSINESS**5.1 Energy Project – Update on timeline & next steps**

Mr. Walsh reported that the RFP had received a preliminary review from both C.A.O.s and was currently with the Town of Bridgewater for a final review. It was hoped that the tender would go out next week, with a thirty-day closing period. This should result in construction occurring mid-December through to March 2021. The RFP would be for Engineering Services - design, tender creation and project management throughout. Mr. Walsh advised he would circulate the RFP to Board members as soon as it is finalised.

Mr. Walsh advised that due to potential funding streams, both the dehumidification and solar panel projects would be included for tender creation. If successful, these streams could take care of 72% of these project costs. These projects had previously been earmarked for phase two as they would have impacted Efficiency Nova Scotia's ability to approve the main project. Having the projects scoped out, would enable quick release RFPs quickly should the funding be approved.

5.2 WiFi Upgrades

Mr. Walsh reported that he had received no further update from MJSB and believed they were sourcing hardware. They had been informed of ice-in date, which would impact the ease of the install.

6. CORRESPONDENCE

None

7. NEW BUSINESS**7.1 Performance Review of NuStadia**

It was agreed that a review of Nustadia's performance would be prudent and a draft document outlining deliverables would be available for feedback and discussion, in camera, at the next meeting.

7.2 LCMPCC Board Governance Manual – Review Required

It had been identified that the LCMPCC Board Governance Manual was in need of reviewing. Councillor Ernst agreed to skim the document to highlight potential areas requiring update, and Mr. MacEwan agreed to assist. Councillor Ernst would provide an update for the next Board meeting.

7.3 Outdoor Pickleball Courts (Deputy Mayor Tanner)

Deputy Mayor Tanner reported that he had been approached regarding the concept of pickleball courts being set up in the lower parking area. It was discussed that pickleball would mostly be played at different times to high-demand times for this area and offering more facilities could open up the LCLC to more users. It was noted however, that this area had been designed at a grade to assist with water run-off, and the middle parking area could perhaps be a better location. It was agreed that the Board would be open to receive a presentation from the organization. Deputy Mayor Tanner would advise them of this decision.

7.4 Transition Process to New Board (Councillor Ernst)

Councillor Ernst identified that following the elections in October, representation on the Board would change substantially and he offered to attend meetings in an advisory capacity, non-voting, to help new board members with the transition process. It was noted that the governance manual does allow for information sharing between Board members and members of the public at meetings so this could be an option.

8. INFORMATION / UPDATES

8.1 General Manager's Monthly Report

Mr. Walsh reviewed his monthly report, circulated with agenda. A facility guidelines document had also been provided, explaining how the LCLC will be providing ice-time in accordance with the current Government regulations.

It was reported that Queens Place Emera Centre had installed their ice in mid-July and had been operating by splitting the ice and allowing a 10-person bubble on each side. Changing rooms had not been made available.

Mr. Walsh advised that the Recreation Facility Association of Nova Scotia (rfans) was drafting a letter to the Province outlining the social and economic impact of the low number bubbles. Q-League hockey is making the case to operate in the Atlantic Provinces with a cap of between 800-1000 spectators. This could be controlled through building a bubble of season ticket

holders. It was hoped that opening the Q-League would have a cascade effect on other leagues. It was noted that the LCLC is well designed to deal with bottle-neck issues of people entering/exiting the facility.

Mr. Walsh agreed to open the walking track when the ice is open, September 4th. There would be a limit of ten walkers per hour and the opening and guidelines for use would be communicated.

It was reported that the pool is only permitted to be open for lane swimming and organized classes, swim lessons would restart September 26th.

Mr. Walsh advised there was no intent to try to find outside operators for the catering of the centre at this time. It would be preferred to keep it in-house. It was suggested that once spectators are permitted, the canteen closest to the library should be open during games and not the arena facing side

8.2 Aged Receivables

The aged receivables report, circulated with the agenda, was discussed.

8.3 Financial Statement

The Financial Statement circulated prior to the meeting was discussed.

2020-53 Moved by Council Mclnnis, seconded by Mayor Bolivar-Getson that the financial statement for period ending May 31, 2020 be received and approved as presented. Carried.

8. IN CAMERA

None

9. NEXT MEETING – Thursday September 17th, 2020 at 6:00 p.m.

10. ADJOURNMENT

2020-54 There being no further business at 7:07 p.m., it was moved by Councillor Mclnnis, seconded by Mayor Bolivar-Getson that the meeting adjourn. Carried.