

Minutes of a Board Meeting of the
LUNENBURG COUNTY MULTI-PURPOSE CENTRE CORPORATION (LCMPCC)
Held via Microsoft Teams
Thursday, May 20th, 2021 at 6:00 p.m.

Attendance: Municipality of the District of Lunenburg
Mayor Carolyn Bolivar-Getson – Vice Chair
Councillor Reid Whynot
Councillor Pam Hubley
Councillor Chasidy Veinotte (Alternate) (arrived 6:45 p.m.)
Bill Schurman, Director of Recreation
Sandra Challis, Administration Assistant

Town of Bridgewater
Mayor David Mitchell
Deputy Mayor Andrew Tanner - Chair
Councillor Jennifer McDonald
Tammy Crowder, CAO

LCLC
Kent Walsh, General Manager

Regrets
Tom MacEwan, C.A.O.
Councillor Stacey Colwell (Alternate)

1. CALL TO ORDER

Deputy Mayor Tanner called the meeting to order at 6:00 p.m.

2. INFORMATION SHARING (Questions by Board Members & attending Members of Public)

No members of the Public were present.

3. APPROVAL OF AGENDA

Mayor Bolivar Getson requested that Item 8.1 subject be changed from Budget to Internet.

**2021-30 Moved by Mayor Mitchell, seconded by Mayor Bolivar-Getson that the agenda
be approved, changing item 8.1's subject to Internet. Carried Unanimously.**

4. APPROVAL OF MINUTES

2021-31 **Moved by Councillor Whynot, seconded by Mayor Mitchell that the Minutes of April 15, 2021 meeting be approved, as circulated. Carried Unanimously.**

5. BUSINESS ARISING FROM MINUTES & UNFINISHED BUSINESS

5.1 Capital Reserve

Information had been circulated to the Board responding to Mr. Kent's request to establish a reserve fund for major capital expenditure that would be predicted as the facility ages.

Once the LCLC's annual budget is approved, the Agreement requires approval from each municipal unit, following a recommendation from the Board, to do anything other than return any surplus to the units. Conversely, the Agreement also requires the municipal units to cover any deficit.

Ms. Crowder had suggested three options:

1. Amending the agreement to automatically transfer any surplus to a reserve.
2. Have Councils consider surplus transfers on annual case-by-case basis. (This is the current procedure).
3. Amending the agreement to provide authority for emergency expenses, up to a determined threshold. (This would be similar to how the MJSB operates).

It was noted that the Agreement was in need of a review, as it had been written some years ago.

It would be necessary to determine the objective of requiring a reserve; was it required for

Mr. Walsh indicated that, each year, routine repairs and maintenance were budgeted for based on previous year's expenditure, but he felt it should be recognized that major capital investment would be required as the building reaches 10-15 years of age. Building a reserve in anticipation of these costs would prepare Councils for this expenditure, rather than have the capital budget request jump considerably as the infrastructure ages and upkeep is needed.

Mayor Bolivar-Getson advised that MODL had set up its own capital reserve fund for the LCLC, in anticipation of these future costs for MODL's share of the capital expenditure.

A discussion followed regarding emergency repairs, and that expenses of this nature would be exempt from the normal RFP/Tender process. It was agreed that the MJSB format could be a useful tool and a threshold of \$50,000 was discussed. Mr. Walsh explained that the Repairs & Maintenance line item in the budget already allowed for some emergency repairs.

Mr. Walsh advised that he would work with MCW to try to determine the individual equipment replacement costs and complete a report begun by Nustadia on the capital life-cycle of the facility. This would be presented at the next meeting for the Board's consideration on next steps.

6. CORRESPONDENCE

None.

7. STRATEGIC PRIORITIES CHECK-IN/REVIEW

It was agreed that the Strategic Priorities check-in would be addressed as a component of the GM's report and a separate agenda item would not be necessary.

8. NEW BUSINESS

8.1 Internet (Mayor Bolivar-Getson)

Mayor Bolivar-Getson questioned if there was an opportunity for providing external, or "community hub" internet connection for the public at the Facility, or at another named location in the Town or Municipality, in order to provide internet access for remote learning for students. Mayor Mitchell advised that the Town had not had requests from the public for this service for a while, likely due to betterment of cellphone data packages. The WiFi capability of the LCLC would need to be upgraded to facilitate outside usage, and costs could only be determined once a clear scope of work was presented to MJSB. It was noted that Bell offers a mobile internet access point, as used in some campgrounds. Mayor Bolivar-Getson would investigate this option further.

8.2 Lunenburg County Pickleball (Mayor Bolivar-Getson)

Mayor Bolivar-Getson advised that a group had provided an excellent presentation to MODL on the request for accessibility to pickleball in the Town/Municipality. It was noted that the group did not wish to form an association or society but organizing themselves formally would provide access to many funding sources. It was also reported that Bluenose Shuffleboard Club could be interested in a partnership. It was hoped that the group would present to the Town in the near future and the discussion at the Board would continue.

9. INFORMATION/UPDATES

9.1 General Manager's Monthly Report

Mr. Walsh reviewed his monthly report, circulated with agenda. In addition, the following items were discussed:

- The marketing position had been filled, and the job title renamed to be Communications and Development. This title better suited the requirements of the role.

10.1 Contract Negotiations under Section 22(2)(e) – Lumberjacks Carried.

The LCMPCC Board In Camera in session.

2021-34 At 7.57 p.m.; it was moved by Councillor Whynot, seconded Mayor Bolivar-Getson that the Board come out of In Camera and return to open session. Carried.

The LCMPCC Board in session.

11. NEXT MEETING – Thursday June 17th, 2021 at 6:00 p.m.

It was noted the Board may need to reconvene earlier as a result of any announcements from the Province.

12. ADJOURNMENT

2021-35 There being no further business at 8:00 p.m., it was moved by Councillor Whynot, seconded by Councillor Hubley that the meeting adjourn. Carried.