

Minutes of a Board Meeting of the  
LUNENBURG COUNTY MULTI-PURPOSE CENTRE CORPORATION (LCMPCC)  
Held in the LCLC, 135 North Park Street, Bridgewater  
Thursday, September 16, 2021 at 7:00 p.m.

**Attendance:**

**Municipality of the District of Lunenburg:**

Mayor Carolyn Bolivar-Getson, Vice Chair  
Councillor Reid Whynot  
Councillor Pam Hubley  
Bill Schurman, Director of Recreation  
Sandra Challis, Administration Assistant

**Town of Bridgewater:**

Deputy Mayor Andrew Tanner, Chair  
Councillor Jennifer McDonald  
Councillor Stacey Colwell (Alternate)  
Tammy Crowder, CAO

**LCLC:**

Kent Walsh, General Manager

**Regrets:**

Tom MacEwan, C.A.O.  
Mayor David Mitchell, Town of Bridgewater  
Councillor Chasidy Veinotte (Alternate), MODL

**1. Call to Order**

Deputy Mayor Tanner called the meeting to order at 7:03 p.m.

**2. Information Sharing** (Questions by Board Members & attending Members of Public)

No members of the Public were present.

**3. Approval of Agenda**

The agenda was approved as circulated.

**2021-52**      **Moved by Councillor Whynot, seconded by Mayor Bolivar-Getson that the agenda be approved as circulated.**      **Carried.**

**4. Approval of Minutes**

**2021-53            Moved by Councillor Hubley, seconded by Councillor McDonald that the Minutes of July 16, 2021 LCMPPC Board meeting be approved, as circulated. Carried.**

## **5.    Business Arising from the Minutes & Unfinished Business**

### 5.1   Update on Energy Project

Mr. Walsh advised it was agreed at the previous meeting to use the alternate procurement method and approach specific contractors with the proposal, although the project had not yet advanced to this stage. The ideal timeline was for the work to begin in April 2022, allowing time for equipment to be ordered and received ready for the contractors. Feedback from the original tender process was that “ice-in” during the project was a problem for contractors, so it was intended for the ice to be removed when the work was carried out in 2022.

### 5.2   Facility Capital Life-Cycle

Mr. Walsh reported that the draft Facility Capital Life-Cycle document had been reviewed to consider historical context and building specific information. The graph presented showed that \$359,000 should be budgeted per annum between the municipal units in order to meet predicted capital costs. The graph was based on consistency in the annual repairs and maintenance budget. Items of note not included, were roof replacement and sprinkler system replacement; Zamboni replacement was included.

It was discussed that the Municipal Units should consider budgeting \$200,000 per annum to meet the predicted capital costs at the facility, and this should be presented to the units at budget time.

It was discussed that a reserve fund should be established at the LCLC so that funds could be accessed quickly in the event of an emergency without needing the Board’s approval on the expenditure. It would be necessary to amend the inter-municipal agreement to facilitate this.

**2021-54            Moved by Mayor Bolivar-Getson, seconded by Councillor McDonald that Staff provide a report to the LCMPPC Board respecting amendments to the inter-municipal agreement to allow for the creation of a Capital Reserve account for the LCLC. Carried Unanimously.**

### 5.3   Facility Naming Protocol

Mr. Walsh provided the Board with a draft document to seek a facility naming sponsor. Following discussion, it was agreed that Board members would provide Mr. Walsh with potential local sponsors and Mr. Walsh would seek potential companies who specialize in finding sponsors, locally and nationally. The aim would be to get between \$75,000-\$100,000 annually for ten years in exchange for the naming rights to the facility. It was noted that the intent was always for each area within the facility to have its own sponsor.

### 5.4   Potential Capital Projects due to ICIP Grant Funding

It was agreed to wait until the costs of the Energy Project are fully known before considering other potential projects. Mr. Walsh did not believe that the ICIP funding would be affected by the unforeseen delays to the energy project.

## **6. Correspondence**

None.

## **7. New Business**

### **7.1 Inclusion Policy**

Mr. Walsh had reviewed a copy of the Town of Shelburne's Inclusion Policy in relation to participants at Day Camps who were on the autism spectrum. It was noted that the Town benefited from being a smaller unit, with lower registration numbers, and them also having access to a teaching assistant from a local school to provide one-to-one care. Mr. Walsh spoke with Autism Nova Scotia who advised they were intending to fund a respite worker in 2022/23 and perhaps the facility would be able to access the resource.

### **7.2 Special Events & Concert Plans**

Mr. Walsh included this item under 8.1.

## **8. Information/Updates**

### **8.1 General Manager's Monthly Report**

Mr. Walsh reviewed his monthly report, circulated with agenda. He provided a demonstration on the Connect2Rec program. In addition, the following items were discussed:

- Since the Connect2Rec launch Mr. Walsh was contacted by some local amateur sports associations asking if registration of their programs could be included on the site. A discussion was held on how these organizations could be charged, with a nominal charge to the organization per registration or a nominal registration fee being passed on to the consumer both being suggested.
- A meeting was to be held with the YMCA to see if Connect2Rec would work for their programs. A different fee structure was being suggested, based on a flat rate fee including set-up costs for the first year and a lower flat rate for subsequent years, with IT support being charged separately if required.
- It was asked if there could be a "Donate" button linked to the registration payment process with Jumpstart and Pro Kids being suggested as recipients.

A discussion was held regarding the upcoming requirement for proof of double vaccination for entry into recreational facilities on October 4, 2021. The following points were made:

- The library was requiring proof of vaccination.



The LCMPCC Board In Camera in session.

**2021-57        At 8.50 p.m., it was moved by Councillor Whynot, seconded by Mayor Bolivar-Getson that the Board come out of In Camera and return to open session.  
Carried Unanimously.**

The LCMPCC Board in session.

**10.    Next Meeting – Thursday October 21, 2021 at 6:00 p.m.**

**11.    Adjournment**

**2021-58        There being no further business at 8.49 p.m., it was moved by Councillor Whynot, seconded by Mayor Bolivar-Getson that the meeting adjourn.  
Carried Unanimously.**