

Minutes of a Board Meeting of the
Lunenburg County Multi-Purpose Centre Corporation (LCMPCC)
Held in the Multi-Purpose Room, LCLC
Thursday January 19, 2023 at 5:30 p.m.

Attendance

Municipality of the District of Lunenburg

Mayor Carolyn Bolivar-Getson (5:34 pm)

Councillor Cathy Moore

Councillor Sandra Statton

Town of Bridgewater

Mayor David Mitchell

Councillor Andrew Tanner

Councillor Stacey Colwell

LCLC

Kent Walsh, General Manager

Isobel Leslie, Scheduling/Administration/Finance Manager – acting as Recording Secretary

Staff Present

Trudy Payne, Director of Recreation – MoDL

Tammy Crowder, CAO - TOB

1. Call to Order

Chair David Mitchell called to order at 5:30 pm

2. Information Sharing (Questions by board members and attending members of the public - Operational Questions).

A few items had been brought up to Mr. Walsh regarding traffic issues at the entrance to the LCLC. Some members of the public inquired about adding speed bumps to slow some of the traffic around North Park at the three way stop. It was noted that there could be a lot of foot traffic in that area as well but there were no crosswalks. More signage was required along with the addition of a crosswalk. Kent would investigate this.

Ms. Payne inquired about the LCLC's helmet policy. She had been speaking with the Director of Recreation in the Town of Lunenburg, Kelly Cunningham, about the idea of having a standardized helmet policy between all the arenas in the region. Mr. Walsh advised that the LCLC's policy is simply 12 and under are mandated to wear helmets where other arenas mandate that all users wear helmets. Mr. Walsh advised he would contact Lunenburg and Queens to see if everyone could get on the same page and draft an all-encompassing policy for next season.

3. Approval of Agenda

The agenda was approved as circulated.

Moved by Councillor Moore, seconded by Councillor Colwell that the agenda be approved as circulated. Carried.

4. Approval of Minutes – November 17, 2022

Moved by Mayor Bolivar-Getson seconded by Councillor Tanner that the Minutes of November 17, 2022 of the LCMPPC Board meeting be approved as circulated. Carried.

5. Business Arising from the Minutes & Unfinished Business

5.1 Committee Report on Long Term Strategic Priorities

Councillor Tanner advised that the YMCA would be approaching the LCMPPC board in the near future. The YMCA wanted to be added to the 3 to 5 year strategic plan of the LCLC. Before COVID-19, the YMCA and LCLC were talking about what it might look like if the YMCA were to partner with the LCLC. This was tabled because of COVID-19. However, the YMCA recently completed a strategic plan and they want to come back to the LCMPPC Board to discuss future options.

Discussion ensued about what the community wanted and needed with respect to recreation. What was needed was a full Needs Assessment / Feasibility Study for the entire region including all the broader scope issues – all recreation needs, rinks, gyms, turf, attracting young people etc., and all area councils needed to be involved.

Ms. Payne and Ms. Crowder advised that Needs Assessment discussions should be brought to the Mayors' and Wardens' meetings for the whole area, and they would have it added to the agenda of one of their upcoming meetings. This had been discussed in 2016 but was deferred. Also, it was noted that there might be grant money for funding for such a regional study.

6. Correspondence

None.

7. New Business

7.1 Proposed Board Meeting Schedule

The Board proposed to amend the meeting schedule to every second month apart from budget discussion months - January, February and March. The new meeting schedule would be updated in the LCMPPC Governance Manual.

Moved by Councillor Stratton, Seconded by Councillor Moore that the LCMPPC Board amend the LCMPPC meeting schedule. Carried.

7.2 GM Annual Review

The board discussed that the GM's review was overdue. The three Board members that were tasked with the GM review were Mayor Bolivar-Getson, Councillor Moore and Councillor Colwell. As in the past, Mr. Walsh advised that he would do a self-evaluation, circulate it to the three members and then meet with them prior to the February LCMPPC Board meeting.

7.3 Operational Budget

The board reviewed and discussed the Operational Budget for next fiscal as prepared by Mr. Walsh. Changes/line items of note:

- Memberships are on the rise, and this was accounted for in the new budget.
- This year, Mr. Walsh pulled out the outdoor pool and lakes and put them solely in the July and August budget lines.
- Library rent was discussed. The library is a tenant and their term is up in November of this year. Library discussions/contract will be added to the board's agenda in April.
- Insurance is a huge number for the facility so is no longer under maintenance and repairs but will be on its own line. Discussions about insurance – wondering if the LCMPPC could fall under either or both municipality's insurance, taking it off the LCLC altogether. Mr. Walsh would work with the CAOs and see if this kind of amalgamation of insurance could be a possibility.
- New Pool Chemical systems: Chlorine and CO2 – cleaner solution and hope to save quite a bit of money.
- Mr. Walsh explained the utilities line item as it was projected higher than the past fiscal. The LCLC may get a significant savings but it is unknown so erring on the side of caution.
- Vending is strictly the vending machines that the LCLC runs – Pepsi products.
- Wages and Benefits. Big CPI increase this fiscal so wages will go up significantly.
- LCLC - overbudget \$120,000.

Moved by Councillor Moore, Seconded by Councillor Colwell that the LCMPPC Board defer the Operating Budget to their respective councils. Carried.

7.4 Passes for Physicians

Mayor Mitchell advised that Physician Recruitment Consultant, Patti Smith, was requesting LCLC passes as part of their welcome package to the area. These professionals would be provided with a transit map, passes and tour of the facility among other items all in the hope that the front line workers will choose to relocate in the area. As this is an operational item, Mr. Walsh would assist by providing passes as needed.

8. Information/Updates

8.1 General Manager's Monthly Report

The LCMPCC board reviewed and discussed the report. When the Events Strategy is discussed in greater length, Events and Marketing Coordinator Anastasia Smallwood, would attend the Board meeting.

With respect to building naming, the board asked Mr. Walsh if there was anything to report. There was not at this time, but it was open ended and ongoing.

8.2 Aged Receivables

It was noted that there were far less receivables than in the past. Staff was staying on top of the receivables. Most one-off bookings were paid up front but there many groups such as school groups and school board, skating club, minor hockey and gentlemen's hockey that were invoiced at the end of each month.

8.3 October and November Financial Statements

The LCMPCC Board reviewed the financial statements. It was noted that the utilities were still up – hoping to see them decrease when the capital project was complete.

Moved by Councillor Tanner, seconded by Councillor Moore that the financial statement for periods ending October, 2022 and November, 2022, be received and approved as presented. Carried.

9. In Camera

None

10. Next Meeting – Thursday February 16, 2023 at 5:30 p.m.

11. Adjournment

There being no further business at 7:32 p.m., it was moved by Councillor Colwell, seconded by Mayor Bolivar-Getson that the meeting adjourn. Carried Unanimously.