

**Minutes of the Board Meeting of the
Lunenburg County Multi-Purpose Centre Corporation (LCMPCC)**

Held in the Multi-Purpose Room, LCLC
Thursday October 19, 2023 at 5:30 p.m.

Attendance

[Municipality of the District of Lunenburg](#)

Mayor Carolyn Bolivar-Getson

Councillor Reid Whynot

Trudy Payne, Director of Recreation

Councillor Cathy Moore

[Town of Bridgewater](#)

Councillor Andrew Tanner

Councillor Jennifer McDonald

[LCLC](#)

Kent Walsh, General Manager

Janette Hubka, new General Manager

[Staff Present](#)

Jessica McDonald, Director of Community Development Department – TOB

Rosemary Erb, CDD/Recreation Admin TOB – acting as recording secretary

1. **Call to Order** – Meeting called to order by Chair Councillor Tanner at 5:28
2. **Information Sharing** - Trudy Payne advised that she spoke with Recreation NS and they have agreed to putting a bench in honour of Carroll Randall, rather than a tree. This will be looked into further now to determine an appropriate place for the bench.
3. **Approval of Agenda** - Motion to approve the agenda by Mayor Bolivar-Getson with the added In Camera item – personnel, seconded by Councillor McDonald. Carried
4. **Approval of Minutes: September, 2023**
 - Motion to approve the minutes of the September meeting, with the change in wording in 8.2 from “in memory” to “in honour” made by Councillor Whynot, Seconded by Councillor Moore. Carried
5. **Business Arising from Minutes & Unfinished Business**
 - 5.1 AR Interest Charges – updated by Kent. Invoices are processed through Fusion, not Quickbooks or Sage, so there is no automatic way to add interest charges. It would be a manual item to add. Due to the small number of overdue AR accounts, it’s likely not worth the staff hours.
6. **Correspondence** – None

7. New Business

7.1 Sound System – Mayor Bolivar-Getson spoke to this and advised that last hockey season, it appeared that our sound system was not working properly. Kent advised it was a new system and the technicians will be here tomorrow to do some fine tuning and hopefully fix the issue.

7.2 Liquor License Updates – Kent advised that the LCLC's liquor license needs to be updated.

Motion made by Councillor Whynot to remove Carolyn Bolivar-Getson and Kevin Benjamin from the liquor license, and add Janette Hubka as the principal, seconded by Councillor McDonald. Carried

7.3 GM Transition – Janette Hubka is the new GM, taking over from Kent at the LCLC. Kent spoke to possible future planning for finances for the building and making sure that is looked after.

7.4 Library Lease Agreement Update – Kent advised that the negotiation of the new lease agreement with the library went smoothly and the contract as agreed to is in for legal review.

7.5 Hockey Canada future events – Kent advised there are 3 events proposed by Hockey Canada. Kent spoke with Liverpool and they are not interested in pursuing these for a variety of reasons. Discussion held on possibly partnering with other cities (Truro, Yarmouth) and/or planning way ahead of time if these events are something that we are interested in.

8. Information/Updates

8.1 General Manager's Monthly Report – accepted as sent out

8.2 Aged Receivable – accepted as sent out

8.3 Financial Statements – Kent clarified that some of the Aug revenue is about \$10k over because that was actually July revenue that was invoiced late. Discussion held on the income statement, just for clarification as it was being read.

Motion to receive the financial statements by Councillor Moore, seconded by Councillor Whynot. Carried

In Camera – Motion by Mayor Bolivar-Getson to go in camera at 6:10 pm, seconded by Councillor Moore. Carried

Motion to rise and report made by Mayor Bolivar-Getson, seconded by Councillor Moore. Carried

Motion by Mayor Bolivar-Getson to ratify the offer to hire Janette Hubka as presented to her. Seconded by Councillor McDonald. Carried

9. Next Meeting – Thursday November 16th, 2023 at 5:30 pm

10. Adjournment

- Motion to adjourn at 6:14 made by Councillor Whynot, seconded by Mayor Bolivar-Getson. Carried