

**Minutes of the Board Meeting of the
Lunenburg County Multi-Purpose Centre Corporation (LCMPCC)**

Held in the Multi-Purpose Room, LCLC
Thursday November 21, 2024 at 8:00 a.m.

In Attendance

Municipality of the District of Lunenburg

Mayor Elspeth McLean-Wile
Deputy Mayor Chasidy Veinotte
Councillor Pam Hubley
Councillor Kacy Delong

Town of Bridgewater

Mayor David Mitchell
Councillor Stacey Colwell

LCLC

Marta Selassie, Interim General Manager

Staff Present

Tammy Crowder, TOB CAO
Mark Flint, TOB Deputy CAO
Tom MacEwan, MODL CAO
Trudy Payne, MODL Director of Recreation
Patrick Hirtle, TOB Communications Coordinator
Rosemary Erb, TOB CDD-Recreation Admin acting as recording secretary

1. Call to Order: Meeting called to order by acting Chair Crowder at 08:00.

- 1.1 Prior to commencing with the regular meeting activities, the business of electing a new Chair and Vice-Chair was addressed. Acting Chair Crowder called for nominations for the new Chair of the LCMPCC.

Motion to nominate Councillor Hubley as Chair made by Mayor Mitchell and seconded by Mayor McLean-Wile. No further nominations received. Councillor Hubley is the new Chair of the LCMPCC Board by acclamation.

Councillor Hubley called for nominations for the position of Vice-Chair.

Motion to nominate Councillor Colwell as Vice-Chair made by Mayor Mitchell and seconded by Mayor McLean-Wile. No further nominations received. Councillor Colwell is the new Vice-Chair of the LCMPCC Board by acclamation.

2. Information Sharing (Questions by board members and attending members of the

public): None

3. Approval of Agenda:

There was a revision to the agenda sent out whereby the draft financial statements (8.3) were removed.

Motion to approve the revised agenda as distributed was made by Mayor Mitchell, seconded by Mayor McLean-Wiles. Motion carried.

4. Approval of Minutes: September 19, 2024

Motion to approve the minutes of the September 19, 2024 meeting made by Councillor Colwell, seconded by Mayor Mitchell. Motion Carried.

5. Business Arising from Minutes & Unfinished Business:

5.1 Below Grade Rooms: Mark Flint gave an update this. Mark has received very little in the way of updates from any firms previously contacted regarding the issue of the leaks in the below grade rooms. He advised we will need to have someone else in to investigate, do a study and proposal and then perhaps go to tender. Mark feels this process will take at least 12 months and may cost between \$200-250,000.00

5.2 NS 55+ Games (September 23-27, 2025) – Interim Committee Presentation: Trudy Payne & Patrick Hirtle gave an update on the Interim Committee itself and the work the committee has been doing so far. The committee has been meeting weekly since September.

- They have engaged an event planning firm from Yarmouth, Mile East Productions.
- 90% of the facilities have been secured so far.
- Information sessions will be taking place on Dec 4th for the community & volunteer organizations.
- Andrew Tanner and Joanne Cooper have agreed to be co-chairs for the event team for this event.

Key Recommendations for the board to consider today:

That the LCMPPC Board authorize the Lunenburg County Lifestyle Centre (LCLC) General Manager to negotiate and enter into a Memorandum of Understanding (MOU) with Events Lunenburg County (ELC), to the effect that:

1. ELC shall facilitate procurement for matters related to the NS 55+ Games on behalf

of the LCLC within the scope of, and not to exceed without specific additional Board approval, the NS 55+ Games budget that has been approved by the LCLC Board; and

2. ELC shall support the NS 55+ Games Working Committee in the successful planning and execution of the NS 55+ Games in September 2025.

Motion made by Deputy Mayor Veinotte to authorize the Lunenburg County Lifestyle Centre (LCLC) General Manager to negotiate and enter into a Memorandum of Understanding (MOU) with Events Lunenburg County (ELC), and achieve the work as outlined in points 1 and 2 above. Motion seconded by Councillor Colwell. Motion carried.

It is also recommended that the Board formally request, in writing, that Town of Bridgewater and the Municipality of the District of Lunenburg

1. Allocate \$10,000 in the 2024-2025 fiscal year in support of the NS 55+ Games planning and execution; and
2. Further request an additional \$10,000 be considered to be allocated by each Council in the 2025-2026 budget during the budget deliberations.

Motion made by Mayor McLean-Wile that the Town of Bridgewater and the Municipality of the District of Lunenburg both allocate \$10,000 in the 2024-2025 fiscal year in support of the NS 55+ Games planning and execution; and further that both the Town of Bridgewater and the Municipality of the District of Lunenburg consider allocating a further \$10,000 each in the 2025-2026 budget during budget deliberations. Motion seconded by Mayor Mitchell. Motion carried.

5.3 MJSB Support & Internet: being provided as agreed

5.4 MJSB Financial Services Support: The accounting services have changed, but the old accountant is being kept on until the transition is completed smoothly. It will be an additional fee of approximately \$4-5,000 total.

6. Correspondence: None

7. New Business:

7.1 Signatories: Marta Selassie has some cheques to be signed and also has a letter to be completed and confirm the new signatories for the board.

Motion made by Deputy Mayor Veinotte to remove Janette Hubka and Andrew Tanner as signatories, and to add Pam Hubley and Stacey Coldwell as the new signing

authorities for the LCMPPC Board. Motion seconded by Mayor Mitchell. Motion carried.

7.2 Liquor License: to be updated with Board approval.

Motion made by Mayor Mitchell to update the liquor license by adding Josh Wamboldt, Travis Vaughn & Marta Selassie, and to remove Janette Hubka. Motion seconded by Deputy Mayor Veinotte. Motion carried.

7.3 Board Onboarding: The intention of this was just to ensure that everyone understands the flow of the Board routines. Marta Selassie will ensure that all questions are answered and give an overview to any board members who would like one.

7.4 Board Mission, Vision and Strategic Planning: Marta Selassie will look at the current Mission statement, Vision & Strategic Plan as she goes through things with the new board members. Discussion held on the best way to handle this, given the new board and the transition of the LCLC personnel. Target points will be given to Marta to focus on, with plans to go forward in the next budget, not this one. This will be brought up again in the January meeting.

7.5 User Code of Conduct: There is no formal code of conduct set up for **users** of the LCLC currently. Josh Wamboldt will review the info that was sent in the package and get back to the board at the next meeting.

7.6 CRA Authorization: The account needs to be updated to note the current board members.

Motion made by Mayor McLean-Wile to add John Feeney and Marta Salessie to the CRA Account, and to remove previous people on the list. Motion seconded by Mayor Mitchell. Motion carried.

8. Information/Updates:

8.1 General Managers Monthly Report (emailed earlier): Josh Wamboldt spoke to any questions that arose from the report that was submitted. Mark Flint gave an update on the status of the EV chargers and will delve deeper into another possibility for getting new chargers installed.

Councillor Colwell had some questions with regard to the success of events hosted by the LCLC, and possibly using outside companies/people to assist. Mayor McLean-Wile suggested that this also be discussed in strategic planning & priorities meetings.

8.2 Aged Receivables (emailed earlier): deferred

8.3 Draft Financial Statements (emailed earlier): deferred

9. Motion made by Deputy Mayor Veinotte to go in camera. Motion seconded by Councillor Colwell. Motion carried.

Motion made by Mayor Mitchell to rise and report. Motion seconded by Councillor Colwell. Motion carried.

Motion made by Mayor Mitchell that the LCMPPC Board compensate the former General Manager for Lieu-Time at an amount equivalent to 35 hours worked, as provided for in the Personnel Policy. Motion seconded by Councillor Colwell.
In Favour: Councillors Hubleby, Whynot, Delong, Colwell, Deputy Mayor Veinotte and Mayor Mitchell
Opposed: Mayor McLean-Wile
Motion carried.

10. **Next Meeting:**

11. **Adjournment:** Motion made by Mayor Mitchell to adjourn. Motion seconded by Councillor Colwell. Motion carried.